**First Last**

www.linkedin.com/in/firstlast2

(999)999-9999 • fmlas@crimson.ua.edu

**EDUCATION**

**Bachelor of Science in Commerce and Business Administration**, May 20XX

The University of Alabama, Culverhouse College of Business, Tuscaloosa, AL

Major: XXXX Minor: XXXX Specialization: XXXX

GPA: 3.46/4.0(or Major GPA) *(List GPAs if 3.0 or above)*

Dean’s List, President’s List, University Honors College

**STUDY ABROAD**

**Florence University of the Arts (FUA)**, Florence, Italy, Summer 2013

* Can include optional bullet discussing academic courses completed and travel locations

**COURSE WORK EXPERIENCE**

**Intro to Accounting**: Studied accounting and financial reporting concepts in financial decisions

**Financial Institutions and Markets**: Consistently reviewed FOMC statements and effects of decisions on financial institutions

**Business Finance:** Established framework for making financing, investing, and dividend decisions

**PROJECT EXPERIENCE**

**Organizational Theory and Behavior** (MGMT 300), Spring 2013

*Case Study*, The University of Alabama, Tuscaloosa, AL

* Researched 4 companies’ 10K reports to determine profitability and marketability
* Collaborated with 6 team members to compose final report and recommendations utilizing Excel and PowerPoint
* Placed 4th in overall class competition for professional presentation

**WORK EXPERIENCE**

**Culverhouse College of Commerce Student Services**, *The University of Alabama,* Tuscaloosa, AL

*Student Assistant,* January 2013 – Present

* Serve as liaison between 6,000 undergraduate students and 9 academic advisors
* Work alongside the Associate Dean and Director of Undergraduate Programs

**Sterne Agee,** Tuscaloosa, AL

*Intern, Asset Management,* Summer 2012

* Learned fundamentals of providing services to high net worth individuals, businesses, and non-taxable institutions
* Attended weekly investment committee meetings
* Worked with Zephyr and Bloomberg to help analyze various funds/stocks

**LEADERSHIP**

**Blackburn Institute***, The University of Alabama,* Tuscaloosa, AL

*Student Vice Chair,* March 2012 - Present

* Coordinate speakers and events geared towards educating students on issues within the state of Alabama
* Manage and facilitate a mentor program for 25 newly selected students

**ACTIVITIES, SERVICE, HONORS**

**Member:** Culverhouse Connections, Alpha Kappa Psi, Honors College Mentoring Program, Student Government Association

**Service:** Habitat for Humanity**,** Temporary Emergency Services, Al’s Pals

**Honors:** Cardinal Key Honor Society, Special Achievement Award in Economics, Gladys M. Poe & Tom Canterbury Academic

 Achievement Award

**SKILLS & QUALIFICATIONS**

Microsoft Office Suite; Bloomberg; Zephyr StyleADVISOR